

# James Creek Clubhouse

## Rules & Reminders

We do hope that you enjoy your time at the clubhouse but ask that you read over these rules and follow accordingly:

### REMINDERS:

- Confirm that all doors are locked when you leave.
- Clean up all trash and remove from the premises after your event.
- Sweep, vacuum and mop all floors.
- Clean all tables/chairs
- **Do not move the furniture.**
- Clean out the **refrigerator, freezer** and **microwave** after your event.
- Do not leave any dishes or miscellaneous items from your event. Anything left will be disposed of immediately.
- When using stove, oven and/or microwave; YOU MUST CLEAN THEM.
- Make sure the bathrooms have been cleaned and the trash emptied.
- Turn off all lights, fans, and appliances in the clubhouse.

### RULES:

- You may access the clubhouse no earlier than 11:00AM the day of your event. You must be out of the clubhouse, with it cleaned no later than 11:00PM the night of your event.
- Your FOB will be activated to access the clubhouse the day of your event at 11:00AM and deactivated at 11:00PM. If you lock yourself out of the clubhouse and maintenance has to come let you back in there will be a fee.
- If clubhouse is broken into due to lack of proper closer; you will be responsible for any items stolen and/or damages to the clubhouse.
- Your guests (adults and children) are not permitted in the gym while you are using the clubhouse.
- Bouncy Houses are not permitted.
- **ABSOLUTELY NO PETS ARE ALLOWED IN OR NEAR THE CLUBHOUSE AND/OR POOL AREAS!!**
- **ABSOLUTELY NO CONFETTI OR GLITTER IS PERMITTED WITHIN THE CLUBHOUSE!!**
- **ABSOLUTELY NOTHING CAN BE TAPED/ATTACHED/NAILED/PINNED TO ANY WALL OR SURFACE IN/AROUND THE CLUBHOUSE and/or POOL.**

**\*\*Failure to comply with the Rules & Reminders will result in fines and/or loss of clubhouse privileges for future events. Fines will range from \$50.00 up to the amount assessed for any damages or additional cleaning services that may be required due to noncompliance.\*\***

### NOTE:

- Members are responsible at all times for the conduct of their guests and for any damages that may occur.
- The Homeowners Association will not tolerate the use of illegal drugs or the underage use of alcohol. The Association will cooperate fully with Law Enforcement agencies to enforce this rule.
- The use of the clubhouse requires a refundable deposit of \$200.00, in the form of a check, money order or credit card number.
- Your HOA dues must be current to use the clubhouse.

**ALL DEPOSIT CHECKS ARE SHREDDED UPON INSPECTION OF CLUBHOUSE; NO CHECKS ARE KEPT ON FILE. MONEY ORDERS ARE RETURNED UPON INSPECTION OF THE CLUBHOUSE. CREDIT CARD INFORMATION IS SHREDDED UPON INSPECTION OF CLUBHOUSE AS WELL.**